#  *Hilmar Cemetery District*

 **P.O. Box 309, Hilmar, Ca. 95324-0309**

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North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **AGENDA of November 21, 2023**  **\*originally scheduled for 4:00pm at 8710 Tegner Rd – North Hilmar Cemetery grounds.MEETING IS CANCELED & MOVED TO DEC 18 at NOON – and will be at the Hilmar Cheese Company – 9001 Lander Ave -**

**Roll Call of Directors/Trustees …**. *.*

**Reading of Minutes of prior Meeting… dated October 17, 2023**

**1). Financial Report** - to be presented at the Meeting…Current Fiscal Year Financials –Oct 31, 2023

**2). President Borrelli /** - 1). Committee Review – Update on SOUTH Hilmar Cemetery Improvement Plan; 2). Review of correspondence from County Auditor Officer(s); 3). Observations of incoming Manager-Trainee Richard Rocha/ as respects his first month of getting to know the operation…

**3). UNFINISHED BUSINESS //**

(a)- **Payment of BILLS =** will be presented at the Meeting by current Mngr Freeberg …

 (b)- District Trustees – Items to bring up to the Board by a Trustee/Director will be presented at this time…

 (c). Grounds Superintendent Report: < to be presented by Manager >

**North Cemetery** – (1). Groundsman – Report / update on North Cemetery plan to level surfaces of numerous & various sunken gravesite areas to be reseeded after refreshing with topsoil & mulch + adding additional irrigation sprinklers to prevent future dry areas. 2). Reassessing timeline to slurry-coat North driveways and parking lots + re-striping.

**South Cemetery-/** (1). The Board ‘Grounds Improvement’ Committee with Manager Freeberg to report of their recommendations and proposed Budget for an updated Plan for South Cemetery <at the December Board Meeting>.

 (d) Review and update District By-Laws if found in need; discuss and review District Letterhead and design or re-format if needed;

(e). Board CALENDAR – scheduling of management sessions; Committee assignments; CAPC professional improvement conferences;

 **4). NEW BUSINESS // (a).** grounds & driveways contractor scheduling.(b). Purchase Order for approval – Trees/Plants/Shrubs – for South Cemetery.

 ***5). Other discussions for the good of the District ;*** *Items to discuss and place on January Board Meeting Agenda…..*

 **6). Meeting adjournment***- ---by President Darren Borrelli*

***Next Meeting:*** *December 18 <Monday> – NOON @ Hilmar Cheese Co*

***Christopher Freeberg*** Mngr / Hilmar Cemetery District

 <https://hilmarcemeterydistrict.org>

Enclosures --- if any = will be presented at the meeting

**Public Notice set out Nov 16, 2023**