Hilmar Cemetery District

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North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

Meeting of the Board of Directors AGENDA of February 20,2024 \* 4:00pm –

Location: 8710 Tegner Rd –NORTH Hilmar Cemetery grounds.

Roll Call of Directors/Trustees ….

Reading of Minutes of Prior Meeting… dated January 16, 2023

1). Financial Report - to be presented at the Meeting…Current Fiscal Year Financials –Jan 31, 2024

2). President Borrelli / - (1). Introduction of any Guests- if any; 2). Committee Review – Update on SOUTH Hilmar Cemetery Improvement Plan; 3). Impressions of Conference at San Luis Obispo on Feb4-7,2024.

3). UNFINISHED BUSINESS //

(a)- Payment of BILLS = will be presented at the Meeting by current Mgr. Rocha…

(b)- District Trustees – Items to bring up to the Board by a Trustee/Director will be presented at this time… (see item 3 of Pres Borelli review)

(c). Grounds Superintendent Report: < to be presented by Manager >

North Cemetery – (1). Grounds man – Report / update on North Cemetery plan to level surfaces of numerous & various sunken gravesite areas to be reseeded after refreshing with topsoil & mulch + adding additional irrigation sprinklers to prevent future dry areas. 2). Reassessing timeline to slurry-coat North driveways and parking lots + re-striping.

South Cemetery-/ (1). The Board ‘Grounds Improvement’ Committee with Assistant Manager Freeberg to report of their recommendations and proposed Budget for an updated Plan for South Cemetery <at the February 20, Board Meeting>.

(d Update gopher eradication plan.

(e) Review and update District By-Laws if found in need; discuss and review Pres. Term/ allowed absences of Trustees.

(f). Board CALENDAR – scheduling of executive sessions; Committee assignments;

(g). grounds & driveways contractor scheduling to be extended into February or March;

(h). Purchase Order for approval and Delivery for February – Trees/Plants/Shrubs – for South Cemetery.;

(i). Shop area improvement(s) plan;

4). NEW BUSINESS // (a). Topping of tall cypress trees; (b). Consideration of credit card service to enable credit card transactions. (c). Review Hilmar Cemetery District manager’s employment classification/ compensation rate as full-time Manager.

5). Other discussions for the good of the district; Items to discuss and place on March Board Meeting Agenda…. (a). Review of North Cemetery expansion opportunity(s)…C.U.P. consideration and discussion; (b). Budget review and assessment for first half of Fiscal Year

6). Meeting adjournment- ---by President Darren Borrelli

Next Meeting: March 19, 2024 @ 4:00pm at North Cemetery office - \*\*

Richard Rocha Mgr. / Hilmar Cemetery District

https://hilmarcemeterydistrict.org

Enclosures --- if any = will be presented at the meeting

Public Notice set out revised Agenda on February 15, 2024