# *Hilmar Cemetery District*

**P.O. Box 309, Hilmar, Ca. 95324-0309**

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North Cemetery= 8710 Tegner Rd South Cemetery= 6340 Tegner Rd

**Meeting of the Board of Directors** **AGENDA of July 18, 2023**  **\*scheduled for 4:00pm at 8710 Tegner Rd – North Hilmar Cemetery grounds.**

**Roll Call of Directors/Trustees …**. *.*

**Reading of Minutes of prior Meeting… dated June 20, 2023**

**1). Financial Report** - to be presented at the Meeting…Current Fiscal Year Financials – through June 30, 2023

**2). President Borrelli /** - 1). Review submission(s) from INDEED job “ad’ for Manager position – will be “paused” in order to consider respective resumés; 2). Review updated Budget submission for Fiscal Year 2023-2024 .

**3). UNFINISHED BUSINESS //**

(a)- **Payment of BILLS =** will be presented at the Meeting by Mngr Freeberg …

(b)- District Trustees – Items to bring up to the Board will be presented at this time… (1), Readdressing recommendation by Manager to plan on North Cemetery parking lot and driveways to be resurfaced with slurry coat and new Parking stripes; for North Cemetery Buildings to be painted in same Color to provide a balanced and better continuity of landscape; and paint Tegner Road iron fencing < been over ten years and needs cleaner presentation.> and make additional refurbishing/painting of Office & public lavatory interiors and the like…

3). **Resolution by** Board of Directors in approving the 2023-2024 Fiscal Year Budget for resubmission to the County of Merced Auditor…

(c). Grounds Superintendent Report: < to be presented by Manager >

**North Cemetery** – (1). Groundsman – Report / recommendations to add additional irrigation line(s) and sprinkler heads at North Cemetery in order to cover more of the ‘dry areas’ that are plaguing the numerous Sections and apply Turf-Builder materials to supplement those sites …

(d) Committee report for contactor contacts – tabled again.

(e) Update – “No Dumping” Signs for NORTH Cemetery are completed

(f) No update available of proposed vendors < Long Term Planning memo  *this has been tabled through September. >*

**South Cemetery-/** (1). Reintroduction by Manager: recommendation for Long Term proposal: (a) widen and resurface driveway\* and install two circular drives centered in the current undeveloped areas -set with CURBS then using packed gravel base and decomposed granite to complete the drive way areas,,, then redesign Lot layouts from those positions – such as: all developed Lots must have FLAT Headstones and one inground vase; specify Tree/Landscape locations and concentrate Cremation Lots closest to the Trees; Full Burial Lots on an East-West configuration; so further discussion to apply in 2024 and beyond.

**4). NEW BUSINESS // (a***)Resolution needed to approve final* August 1 Fees and Rates structure for Cemetery…public notices had been given via website and public posting at Post Office bulletin board for prior 45 days.

***5). Other discussions for the good of the District ;*** *extend Board review of potential Managerial Candidate Resumés through to September Board meeting…*

**6). Meeting adjournment***- ---by President Darren Borrelli*

***Next Meeting Date: normally scheduled for August 15, 2023 \* 4:00pm*** *// Board recommendation to postpone to September 19 Board Meeting Date due to Vacation schedules and respective harvest schedules…*

***Christopher Freeberg*** Mngr / Hilmar Cemetery District

<https://hilmarcemeterydistrict.org>

Enclosures --- if any = will be presented at the meeting

**Public Notice set out July 14, 2023**